

Waverley Route Heritage Association

Privacy Notice

Last updated: October 2026

1. Who we are

The Waverley Route Heritage Association (WRHA) is a voluntary heritage charity. We respect your privacy and are committed to protecting your personal information in accordance with applicable data protection legislation, including the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018, as amended.

If you have any questions about this notice or how we use your information, please contact the Membership Secretary at membership@wrha.org.uk.

2. What information we hold and why

WRHA maintains a membership database containing members' names, postal addresses and, where provided, email addresses and other contact details, together with relevant membership and subscription records.

We use this information solely to administer membership and to:

- Send WRHA membership publications.
- Distribute details of meetings and copies of meeting minutes.
- Communicate other information relevant to membership.
- Process and fulfil orders for items purchased through the Association's website.

We do not sell members' personal information or use the membership database for unrelated purposes.

3. Our lawful basis for using your information

We use members' personal information where necessary to administer membership arrangements and to pursue the legitimate interests of the Association, including communicating with members and distributing its publications.

Where we rely on legitimate interests, we consider members' rights and interests and ensure that our use of their information is appropriate.

We will comply with applicable data protection and electronic communications requirements when sending messages about items for sale or other promotional material.

4. Who has access to your information?

Access to the membership database is restricted to those responsible for membership administration and other authorised Association officers who need the information for the purposes described above.

We may use appropriate service providers to help distribute publications or communications. We do not sell or routinely disclose members' information to unrelated third parties.

5. How long we keep your information

We retain membership information while a person remains a member and review records when membership ends. Some information may be retained for a reasonable period afterwards where necessary for membership administration or financial record-keeping. Information that is no longer needed will be securely deleted or disposed of.

6. Your rights

Under data protection legislation, you may have the right to request access to the personal information we hold about you, ask us to correct inaccurate information, request its deletion or restriction in certain circumstances, and object to processing based on legitimate interests.

You can exercise these rights or raise any concerns by contacting the Membership Secretary at membership@wrha.org.uk.

If you are unhappy with how we handle your information, you may also complain to the Information Commissioner's Office (ICO), the UK's data protection regulator. Further information is available at <https://ico.org.uk/make-a-complaint/>.

7. Changes to this notice

We may update this notice if our activities or the way we use personal information change. The latest version will be made available on the WRHA website or provided on request.